



Indira Gandhi Delhi Technical University For Women

(Established by Govt. of Delhi vide Act 09 of 2012)

(Formerly Indira Gandhi Institute of Technology)

No. F.16(3)/Plg.(FC)/2013/ 2110

Dated the 24th October 2013

ORDER

Subject: Constitution of Finance Committee of the Indira Gandhi Delhi Technical University For Women.

In terms of the provisions of Section 27(1) of the Indira Gandhi Delhi Technical University For Women Act, 2012 (Delhi Act 09 of 2012) read with Clause-16 of the Indira Gandhi Delhi Technical University For Women (First) Statutes 2012, the Finance Committee of Indira Gandhi Delhi Technical University For Women is hereby constituted consisting of the following:

1. Padma-Shri Dr. Pritam Singh, Chairperson
Director General,
International Management Institute, New Delhi
(Former Director, Management Development Institute,
Gurgaon; Former Director, IIM, Lucknow)
2. Prof. (Dr.) Nupur Prakash
Vice Chancellor (Ex-Officio)
3. Comptroller of Accounts,
Govt. of NCT of Delhi
4. Principal Secretary or Secretary, Technical Education,
Govt. of NCT of Delhi (Ex-officio)
5. Principal Secretary or Secretary, Finance,
Govt. of NCT of Delhi (Ex-officio)
6. Prof. Ashwni Kumar,
Dean, Students' Welfare
7. Prof. Rajni Jindal,
Dean, Research and Industrial Collaborations
8. Dr. Chitra Sharma
Head of the Department (MAE)
9. Dr. Chaya Ravikant
Head of the Department (Applied Science)

10. Registrar (ex-officio)

Member-Secretary


(S. Chha)
Registrar

To,

The Chairperson and All the Members.

No. F.16(3)/Plg.(FC/2013/2110

Dated the 24th October 2013

Copy forwarded to the following for kind information:

1. Secretary to the Lt. Governor of Delhi/ Chancellor, Indira Gandhi Delhi Technical University for Women.
2. Principal Secretary/ Secretary, Technical Education, GNCTD.
3. Principal Secretary/ Secretary, Finance, GNCTD.
4. Principal Secretary/ Secretary, Higher Education, GNCTD.
5. All Deans/ Heads of Departments, IGDTU for Women.
6. Head (IT Services), IGDTU for Women for uploading the Order on University's website.
7. PS to VC for kind information of the Vice Chancellor.
8. Office Order File.


(S. Chhaya)
Registrar



Indira Gandhi Delhi Technical University For Women

(Established by Govt. of Delhi vide Act 09 of 2012)

(Formerly Indira Gandhi Institute of Technology)

No. F16(7)/Plg./2013/2686-2693/2693

Dated the 6th December 2013

MINUTES OF THE FIRST MEETING OF THE FINANCE COMMITTEE HELD ON 2ND DECEMBER 2013 AT 11:30 AM IN THE CONFERENCE ROOM, ADMN. BLOCK OF THE INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN.

The first meeting of the Finance Committee of the University was held under the Chairmanship of Padma-Shri Dr. Pritam Singh on 2nd December, 2013 at 11:30 A.M. The following members attended the meeting:

1. Prof.(Dr.) Nupur Prakash, Vice-Chancellor, IGDTUW.
2. Sh. Rajendra Kumar, IAS, Secretary, Technical Education, GNCTD.
3. Prof. Ashwni Kumar, Dean, Students' Welfare, IGDTUW.
4. Prof. Rajni Jindal, Dean, Research and Industrial Collaborations, IGDTUW.
5. Dr. Chaya Ravikant, Head of the Department (Applied Science), IGDTUW.
6. Sh. Prakash Chand, DCA, Pr. Account Office, GNCTD.,
7. Sh. S.N. Jha, IAS(Retd.), Registrar, IGDTUW : Member-Secretary.

Ms. Archana Arora, IAS, Pr. Secretary, Finance, GNCTD could not attend the meeting due to her pre-occupation in other urgent official business.

Dr. Chitra Sharma, Head of the Department (MAE), IGDTUW resigned from the university services and was relieved on 02.12.2013(F/N).

The post of Controller of Accounts, GNCTD was vacant and therefore, Sh. Prakash Chand, DCA, Pr. Accounts Office, GNCTD attended the meeting.

At the outset, the Vice-Chancellor welcomed the Hon'ble Chairperson Padma-Shri Dr. Pritam Singh and other members. Before going to agenda items, the Vice-Chancellor briefed about the establishment of the Indira Gandhi Delhi Technical University for Women.

Agenda item-wise recommendations of the Finance Committee were as under:

Agenda Item No.1.01: Presentation of vision document by the Vice Chancellor, IGDTU for Women projecting the financial planning and budget requirements for next five years

The Vice-Chancellor gave presentation of vision and mission of the newly established university highlighting the brief history of the setting up of the university, its faculties and departments, in-hand and proposed programs, program-wise intake of students, requirement of infrastructure, requirement of new / upgradation of existing infrastructure, space for new campus, need of shifting of Ambedkar University elsewhere and requesting the IP University to vacate the space occupied them in the Kashmere Gate campus and on-campus facilities. The Vice-Chancellor informed that the existing faculty of the university is capable enough and highly rich in academics to carry out the teaching programs. Out of 55 faculty members, 25 are Ph.D and another 15 faculty members are pursuing Ph.D. The remaining faculty shall also be insisted upon to acquire more academic knowledge / degrees so as to ensure status of the university par excellence and grooming women leadership in the country. More emphasis shall be given to Research Projects. The creation of new faculties and the regrouping of departments including existing departments is proposed below:

1. Faculty of Engineering & Technology.
 - (i) Department of Electronics & Communication Engineering (existing)
 - (ii) Department of Computer Science Engineering (existing)
 - (iii) Department of Information & Technology (existing)
 - (iv) Department of Mechanical & Automation Engineering (existing)
2. Faculty of Business Studies
 - (i) Department of Commerce (proposed)
 - (ii) Department of Management Studies (proposed)
3. Faculty of Sciences & Humanities
 - (i) Department of Pure & Applied Sciences (existing)
 - (ii) Department of Humanities & Social Sciences (proposed)
4. Faculty of Architecture & Design.
 - (i) Department of Architecture & Planning (proposed)
 - (ii) Department of Architectural Designs Studies (proposed)



The Chairman suggested that the Faculty of Business Studies may be started much later, after new campus of the University is created, as the core competence of the women's technical university lies in offering technical programs only.

Finance Committee recommended:

- All possibilities should be explored for upgradation of academic infrastructure to cater the upcoming requirements for running the in-hand and proposed programmes to mitigate dissatisfaction among students and improve quality of teaching and academic ambiance of the campus.
- Shifting of Ambedkar University and Departments of GGSIP University from the University Campus of Kashmere Gate should be taken up with the concerned authorities.
- To begin with University may think of increase in intake of the existing programme. The new programmes may be taken up in phased manner with the financial concurrence of the Government.
- The university should ensure that top rankers prefer the university programmes for admissions.
- The faculty be encouraged to bring out more and more research papers.
- Placement Cells should be strengthened.
- Policies and procedures should be got approved and followed scrupulously.
- The university should make efforts to take over old building available across Madarsa Road at back side of the university for its girls hostel.
- Multi-storeyed buildings may be planned and got approved from appropriate authority and vertical growth of campus be planned.
- The renovation of various blocks may be got executed through PWD by way of deposit work. The payments for deposit work should be released on the basis of work likely to be completed in a particular period. University Works Division with requisite engineering posts may be created to keep proper liaisoning and supervision of the work.
- Matter for allotment of land for new campus may be taken up with the Government.
- Pattern of financial assistance shall be as approved by the Government.



Agenda Item No.1.02: To ratify the Revised Estimates for 2013-14 & approve Budget Estimates for the year 2014-15.

Recommendations:

- The Committee ratified the Revised Estimates 2013-14 subject to approval of the Board of Management and funds allotted by the Government. The Budget Estimates 2014-15 may be considered by the Board of Management for approval. The Government may be requested to approve the RE 2013-14 and BE-2014-15 as per approval of the Board of Management.

Agenda Item No.1.03: To ratify the fee structure for regular B.Tech, MCA, M.Tech and M.Tech (Weekend) Programmes offered by IGDTU for Women for the academic session 2013-14 and approve new fee structure for 2014-15.

Recommendations:

- The consideration of the items were deferred for the time being.

Agenda Item No.1.04: To ratify the powers delegated to the Registrar on financial and establishment /personnel matters.

Recommendations:

- Before going to this item the Committee took Supplementary Agenda Item (1.23) placed on the table of the House regarding delegation of powers to the Vice-Chancellor, IGDTUW at par with powers of the Vice-Chancellor, GGSIP University. The Committee deliberated upon the issue and recommended for approval of the same by the Board of Management. The Committee also ratified the decision regarding delegation of powers to the Registrar on financial and establishment/personnel matters.

Agenda Item No.1.05: To consider and approve creation of teaching & non-teaching posts

- The Committee recommended the creation of teaching posts subject to the approval by the Board of Management. However the approval of Finance Department, GNCTD will have to be obtained before filling up the posts. For non-teaching posts, the Committee recommended to review the requirement of non-teaching posts before placing the same before Board of Management for approval.



Agenda Item No.1.06: To consider and approve procurement of furniture and fixtures for new labs, classrooms and departments/office of the University.

- The Committee approved the proposal in principle for seeking approval of the Board of Management and thereafter concurrence of the Finance Department of Govt. of NCT of Delhi.

Agenda Item No.1.07: To consider and approve up-gradation of IT infrastructure for National Knowledge Network (NKN) connectivity.

- The Committee approved the proposal for seeking approval of the Board of Management and thereafter concurrence of the Technical Evaluation Committee (TEC), IT Department, Govt. of NCT of Delhi.

Agenda Item No.1.08: To consider and approve procurement of computational, software facilities and peripherals required for establishment of new labs and offices for the University and deployment of Cloud Based Services at IGDTUW.

- The Committee approved the proposal for seeking approval of the Board of Management and thereafter concurrence of the Technical Evaluation Committee (TEC), IT Department, Govt. of NCT of Delhi.

Agenda Item No.1.09: To consider and approve purchase of new vehicles for officers of the University

- The Committee recommended for seeking approval of the Board of Management for purchase of proposed vehicles and thereafter concurrence of the Finance Department of Govt. of NCT of Delhi.

Agenda Item No.1.10: To consider and approve repair and renovation of Academic Blocks, hostel, Exam Cell and Auditorium of the University.

- The Committee recommended the renovation of various blocks. The work may be got executed through the PWD by way of deposit work. After approval of the Board of Management, concurrence of the Finance Department, Govt. of NCT of Delhi is required to be taken.

S. K.

Agenda Item No.1.11: To consider and approve terms and conditions of the appointment of the Registrar, Controller of Finance and the Vice Chancellor.

- The Committee desired that separate ordinances may be submitted to the Board of Management for approval.

Agenda Item No.1.12 To consider and approve rates of honorarium/ conveyance for outside experts/members of committee for attending meetings and delivery of extension Lectures.

- The Committee recommended for approval by the Board of Management, the proposed rates of honorarium/ conveyance/TA for outside experts/ members of committee for attending meetings and delivery of extension Lectures.

Agenda Item No.1.13 To consider and ratify/approve rates of honorarium and TA for the visiting faculty.

- The Committee ratify the decision taken and recommended for approval by the Board of Management, the proposed rates of honorarium and TA for visiting faculty.

Agenda Item No.1.14: To consider and approve Camp Office facilities at the residences of the officers of the University.

- The Committee directed to place this item with justifications at a later stage.

Agenda Item No.1.15: To consider and approve perks to various officers/faculty and other functionaries of the University.

- The Committee recommended for approval of grant of proposed perks and privileges to university officers and other functionaries subject to rates applicable in Government Departments at equivalent levels.

Agenda Item No.1.16: To ratify the outsourcing the work of writing / maintaining ledger / preparation of final accounts and balance sheet, consolidation / auditing / certification of accounts and issue of utilization certificate for the year 2013-14.

- The Committee approved the proposal.



Agenda Item No.1.17: To consider and approve the development grant for teaching staff

- The Committee opined that the development grant should be outcome based and performance and achievements basis only. A fresh proposal may be moved..

Agenda Item No.1.18: To consider ordinance on Institution of Medals, Prizes, Merit Scholarship and Awards to the outstanding students and fee waiver to students of Economically Weaker Sections (EWS) of Society.

- The committee recommends for approval by the Board of Management, an Ordinance on this account.

Agenda Item No.1.19: To ratify contract appointments and consider the ordinance on appointments on contract basis or equivalent for seeking approval of the Board of Management.

- The Committee ratify the contract appointments / extension in contract appointments for further approval by the Board of Management. The daily wagers may be converted into contract appointment and for meeting urgent manpower requirements outsourcing may be considered.

Agenda Item No.20: To ratify the enhancement of monthly remuneration of the contract employees

- The committee ratified the enhancement of remuneration.

Agenda Item No.1.21: To consider regularization of contractual non-teaching staff.

- The university requested for withdrawal of the agenda, which was allowed by the Committee.

Agenda Item No. 1.22: To ratify the decision for revision of remuneration of Sh. Ramesh Chander, Consultant (Fin.)

- The Committee ratifies the revision of remuneration of Sh. Ramesh Chander, Consultant (Finance).

The meeting ended with a vote of thanks to the Chair.


(S.N.Jha)
Registrar, IGDTUW